

Re: Conditions for Witnessing of Testing/Machining at PES

Please be aware of the following rules and guidelines for visiting/witnessing/auditing at PES.

- **Due to the nature of our business and the clients we serve, non-US citizens will not be granted access to some or all parts of the facility.**
- **There is a per hour cost for witnessing of machining, prepping, and/or testing of material. The rate will be determined by the extent of the visit.**
- **A description of what tasks/steps to be observed during the visit and who will be visiting should be submitted ahead of time. This will help to ensure an efficient and successful visit. If multiple samples are having the same process/test performed, please consider witnessing/observing (1) sample to represent the group being processed. For example, if the visit is to witness tensiles being machined and tested, observation of (1) tensile being machined would be representative of the entire group being machined.**
- **All visitors/witnesses/auditors will be accompanied by a PES representative while on campus and must remain within their designated areas of interest during their visit.**
- **Photography of PES personnel, equipment and/or documentation is prohibited unless arrangements have been made prior to the visit and authorized by proper PES personnel. These requests should be submitted in writing ahead of the scheduled visit. Not all requests will be approved.**
- **Visitors/witnesses are permitted to photograph their material/samples isolated from PES equipment.**
- **Visitors/witnesses are permitted to receive copies of test reports for the material tested under their supervision.**
- **If office space is necessary during your visit, please inform your designated representative ahead of your visit or at the time of your arrival. We will do our best to accommodate your needs.**
- **Thumb drives and other media storage devices are not permitted to be connected to any equipment on PES's network.**



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Mechanical, Nondestructive, Metallographic, Chemical Testing, and Consulting
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We look forward to working with you during your visit and respectfully reserve the right to deny entry or end visitation should any of the above conditions be violated.

If you have any questions, please call (724) 834-8848.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Geissler', is written in a cursive style.

Mike Geissler
Vice President & General Manager